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## Report of the Head of Scrutiny and Member Development

### Scrutiny Board (Children's Services)

Date: 18 September 2008

Subject: Draft Terms of Reference

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**Electoral Wards Affected:**

**Specific Implications For:**

Equality and Diversity

Community Cohesion

Narrowing the Gap

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### 1.0 Introduction

- 1.1 At the board's meeting in July, members agreed two major pieces of inquiry work for this year – entering the education system, and 14-19 education.
- 1.2 The board appointed working groups to draft terms of reference for both inquiries. These working groups have met with relevant officers to discuss the potential scope for the inquiry.
- 1.3 The draft of the terms of reference will be circulated in advance of the meeting.

### 2.0 Views of the director and executive member

- 2.1 The Scrutiny Board Procedure Rules Guidance Notes also require that, before embarking on an inquiry, the board seeks and considers the views of the relevant director and executive member. These views will need to be taken into account in finalising the terms of reference.
- 2.2 Any comments received will be reported to the board at the meeting.

### 3.0 Recommendation

- 3.1 The board is requested to agree the terms of reference for the inquiries.

Background papers

None